

	Annual Budget £'000	Actual to P4 £'000	Variance to date £'000	Annual Forecast Variance due to COVID-19	Annual Forecast Variance due to other factors	Total Annual Forecast Variance	Explanation for year end variances greater than £10k (<i>starred items</i>)
People & Places							
Economic Development	23	1	-21			0 *	
Economic Development Property	152	165	13			0 *	
Homeless	64	128	63			0 *	Standard temporary accommodation spend remains high. However, this overspend will be covered through a draw down through funded reserves.
Housing Register	0	30	30			0 *	The actual Housing Register budget currently sits under the Housing (Managing the Register) budget line. Now that the service has been brought in-house, this budget line needs to be re-allocated to the Housing Register budget line, where the current costs
Housing	122	74	-48			0 *	See Housing Register commentary above.
Homelessness Prevention	0	80	80	280		280 *	Government's Everyone In initiative has created unplanned expenditure, which is estimated at £280k net (minus HB) for the year. This will be reviewed on an ongoing basis and is difficult to accurately predict final spend. This overspend will need to be of
Leisure Contract	31	62	31			0 *	Sencio annual Management Fee paid upfront for full year (approved by Cabinet), rather than the quarterly payments, to enable business resilience during leisure centre closures.
Partnership - Home Office	-23	-6	16			0 *	Police and Crime Commissioner funding - grants paid upfront and early to support essential partnership projects and resilience (e.g. DA and substance misuse).
Tourism	18	-53	-71			0 *	Grant funding received in advance. We anticipate spend to accelerate within Q2 with no variance to the full year effect.
One You - Your Home Project	0	-24	-24			0 *	External funding received in advance from Age UK towards project costs. End of year will be as per budget.
PCT Health Checks	-3	-17	-13			0 *	External funding received in advance from Kent Public Health.
Homelessness Funding	37	49	13			0 *	
PCT Initiatives	8	-34	-42			0 *	External funding received in advance towards various One You Projects (e.g. West Kent One Systems for Health). End of year will be as per budget.
West Kent Partnership	-20	-32	-12			0 *	West Kent Partnership funding received in advance

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Customer & Resources							
Asset Maintenance IT	96	32	-65			0	* Spend as per 10-year asset maintenance plan - Any surplus to IT Asset Maintenance reserve at year end agreed.
Benefits Admin	93	86	-7		-7	-7	Grant received is higher than budgeted
Dartford Rev&Ben Partnership Hub (SDC costs)	619	600	-19	16		16	* Overtime costs for 6 months, represent SDC share of total £31,000
Land Charges	-35	-0	35	70	20	90	* COVID-19 impacts and downturn in housing market - to be monitored as year progresses
Local Tax	-144	20	164	289	80	369	* Due to COVID £279,000 loss of court costs recovery at 100% for the first 6 months, and at 50% for the second 6 months; total underachieving of income on Enforcement is estimated to be £90,000, which is £10,000 higher than last year due to COVID.
Administrative Expenses - Legal and Democratic	47	28	-19	-10		-10	* Reduction in internal printing which will be offset by reduction in income for the Print Studio
Support - Contact Centre	192	180	-12			0	*
Support - IT	469	561	93			0	* Profiling needs adjusting to reflect actual spend - EOY expected on target
Support - Legal Function	85	65	-20		-23	-23	* Carrying a vacant admin post and underspend on specialist advice

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Finance & Trading							
Asset Maintenance Argyle Road	26	5	-20			0	* Behind profile due to COVID-19 and restrictions on contractors being onsite. Some external works carried out and likely to catch up during the year.
Asset Maintenance Leisure	62	33	-29			0	* Leisure centres closed due to COVID-19 and re-opened in August. Maintenance requests are likely.
Asset Maintenance Support & Salaries	63	13	-50			0	* Behind profile due to COVID-19 and restrictions on contractors being onsite. Some external works carried out and likely to catch up during the year.
Car Parks	-545	374	919	1,909		1,909	* Suspension of parking charges due to COVID-19 has had a significant impact on income during the first quarter of the year. Although charges have been reintroduced usage is lower than usual due to COVID-19 and is only projected to reach 70% capacity by March.
CCTV	112	132	20			0	* Invoices to be raised for fees to other organisations.
Corporate Management	311	283	-28		-48	-48	* It is currently forecast that there will be an underspend within the Corporate Management budgets for this year, which includes less expenditure on bought-in external services and some minor proportions on salaries which are attributed the corporate management of the organisation.
Corporate - Other	-30	0	30		40	40	* The savings made on vacant posts are currently lower than the budget profiled for the year to date. Under the current circumstances it is anticipated that staff turnover will reduce this year and that the vacant posts savings will not be achieved.
Dartford Audit Partnership Hub (SDC Costs)	74	53	-21			0	* Underspend due to the vacant Lead Auditor Post
Car Parking - On Street	-177	136	312	662		662	* Suspension of parking charges and reduced income on PCN's due to COVID-19.
Parking Enforcement - Tandridge DC	-7	-9	-1		-22	-22	Additional income relating to the new contract with Tandridge District Council forecast, partially offset by the additional cost of transferred staff and running the service.
Estates Management - Buildings	34	72	38			0	* Swanley Meeting Point rates bill not budgeted as commencement of development of the site has taken longer than anticipated.
External Communications	77	48	-29	2	-9	-7	* The annual costs of the support and maintenance of the Council's website is usually payable in July, this invoice will be met in August and will negate the current underspend.
Kent Resource Partnership	-221	-131	90			0	* Contributions received behind profile. No year end variance projected.
Markets	-64	-19	45			0	* Rental income delayed due to COVID-19. Rescheduled payments are expected to bring this into line by the end of the year.
Members	154	139	-15			0	* Underspend projected due to reduced member travel claims. Adjustment to be made for July Members Allowances.
Misc. Finance	533	-604	-1,137	-666		-666	* COVID-19 Grant offset by additional COVID-19 related expenditure. The remainder will offset forecast loss of income due to COVID-19 on other lines.
Parks - Rural	53	43	-10			0	* Income ahead of profile. Expected to be on budget at year end.
Refuse Collection	994	1,019	26			0	* Recycling: Glass income is lower than budget and not expected to fully recover during the year.
Support - Central Offices	334	301	-34			0	* Behind profile due to COVID-19 and restrictions on contractors being onsite.

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Support - General Admin (Print Shop)	10	12	2	73		73	Reduced income on both internal and external Print Charges due to the impact of Covid-19. It is expected that some of the loss will be offset by savings on internal printing budgets within the service areas and a reduction in the costs of consumables.
Support - General Admin (Post/Scanning)	63	43	-20			0	* Reduced postage costs including summons and reminders not being sent out.
Direct Services Trading account	-116	-191	-76	104		104	* Bulky waste - although we suspended collections, income this y-t-d is £15K and last y-t-d was £17K but much of this income is for bookings in July, Aug and Sept. Number of collections currently restricted to 25 addresses per collection, previously there was no limit. Because we have not provided any Saturday bulky collections for parishes or larger bulky waste quotes. Trade Waste - income this y-t-d is £59K and last y-t-d was £68K - the large difference against budget is because this was increased on the assumption that we would actively seek more trade customers this year (extra £102K income target). Street Cleaning Other - reduction to cleaning services for Blighs at client's request. Green Waste - about on target as we increased the budget this year. Workshop - June income yet to be posted. No MOT or Taxi Test Income as services were suspended resulting in around £15K loss of income. Pest Control - comparing with the same period last year we have lost around £3K. Loss of income continues as not operating full service yet.

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Planning & Regulatory Services							
Building Control	-42	-46	-4	45		45	Loss of income due to COVID
Conservation	39	44	4		17	17	Increase in staff costs due to an increase in hours; the variance is offset by staff budget savings in other areas
Dartford Environmental Hub (SDC Costs)	234	217	-17			0	* Staff budget savings will be utilised to offset the DBC support charge
EH Commercial	94	95	1	4		4	Loss of income due to COVID
EH Animal Control	2	4	1	4	10	14	Loss of income due to COVID & historically low collection of kennel fees
EH Environmental Protection	126	131	4	4		4	Loss of income due to COVID
Licensing Regime	-23	-21	2	25		25	Loss of income due to COVID
Planning Policy	146	124	-22		-70	-70	* Staff budget savings utilised to cover staff budget overspends in other areas and career training
Planning - Appeals	58	60	2		4	4	Staff costs over budget due to planned restructure, offset by staff savings in other areas
Planning - CIL Administration	11	9	-2	20	-6	14	Loss of income due to COVID; savings on the staff costs
Planning - Counter	-2	0	2	4		4	Loss of income due to COVID
Planning - Development Management	78	124	46	169	-4	165	* Loss of income due to COVID; savings on the staff costs
Planning - Enforcement	100	103	3		17	17	Staff costs over budget due to planned restructure, offset by staff savings in other areas
Planning Performance Agreement	0	16	16		25	25	* Urban Designer post costs, which will be offset by an underspend on salaries in other areas and drawdown from reserves (PPAs fees)
Administrative Expenses - Building Control	4	1	-3		-10	-10	Admin budget saving due to costs being charged to the BC Partnership
Administrative Expenses - Health	3	1	-2		-9	-9	Admin budget saving due to costs being charged to the EH Partnership
Administrative Expenses - Licensing	2	0	-2		-7	-7	Admin budget saving due to costs being charged to the LIC Partnership
Administrative Expenses - Planning Services	7	11	3	5	34	39	COVID related - tablets for the team; non-COVID related - career training, offset by staff budget savings
Taxis	2	13	11	55		55	* Loss of income due to COVID